

## REORGANIZATIONAL/REGULAR MEETING MINUTES

The Reorganizational and Regular Monthly Meetings of the Village of Coleridge Board of Trustees was held at the Coleridge Community Building in said Village beginning at 6:30 p.m., Monday, December 11, 2023. Present were Trustees George R Hefner, Leroy Cautrell, Jeremy Bruning, Chad Frerichs and Brenda Lage. Others present were Dale Engleman, Alisha Stone, Melissa Lordemann, Brent Hinspeter, Annette Sudbeck, Mandy Bruning and Sharon Anderson.

Notice of the meeting was given in advance by publication in The Laurel Advocate on December 6, 2023. Notice of the meeting was simultaneously given to all trustees and a copy of their acknowledgment of receipt of notice is in permanent record. Availability of the agenda was communicated in the advance notice, a copy of which is on file in the office of the Village Clerk and a copy was given to each member of the Board prior to the meeting. All proceeds thereafter were taken while the convened meeting was open to the public.

Village Clerk Sharon Anderson opened the reorganizational meeting at 6:30 p.m., stating a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of the copy posted in the meeting room.

Clerk Anderson asked for nominations for Chairman Pro Tempore. Brenda Lage was nominated by Bruning. Frerichs moved that nominations cease, seconded by Bruning. Lage elected as Chairman Pro Tempore by acclamation.

Chairman Pro Tempore Lage then asked for nominations for Chairman. George R. Hefner was nominated by Frerichs. A motion was made by Bruning that nominations cease, seconded by Frerichs. George R. Hefner elected as Chairman for 2024 by acclamation.

Chairman Hefner asked for nominations for Chairperson of Park View Haven/The Embers Board. Frerichs nominated Jeremy Bruning. Lage moved that nominations cease, seconded by Frerichs. Bruning was elected as Chairperson of Park View Haven/The Embers for 2024 by acclamation.

Bruning made a motion to appoint the following entities or individuals for 2024; The Laurel Advocate as the official newspaper; Bruce Curtiss of Plainview as Village Attorney; JEO Consulting Group, Inc. as the Village Engineer; Terry Mead, of JEO Consulting Group, Inc. as Village Street Superintendent. Lage seconded the motion. By roll call vote: Cautrell, Aye; Bruning, Aye; Frerichs, Aye; Lage, Aye; Hefner, Aye. Motion carried 5-0.

Motion by Frerichs-seconded by Bruning to name the following as Village Employees for 2024: Interim Maintenance Supervisor, Dennis Naslund; Maintenance-position pending; Sharon Anderson, Village Clerk/Treasurer; Mandy Bruning Assistant Clerk & Economic Development Coordinator; Mallorie Steinhoff Housekeeper. By roll call vote: Bruning, Aye; Cautrell, Aye; Frerichs, Aye; Lage, Aye; Hefner, Aye. Motion carried 5-0.

A motion was made by Lage seconded by Cautrell to name the following individuals as members to Boards or committees for 2024: Brenda Lage, Alisha Stone and Chairman Hefner to the **Health Board**; Trustee Cautrell as **Building Inspector**; Trustee Cautrell and Sharon Anderson to the **Safety Committee**; Jon Polak, Bill Hefner, Jeff Wemhoff, Jeremy Bruning and Terrill Cook to the **Tree Board**; Jim Fish, Nick Sovereign, Jeremy Bruning, Roby Bowman and Chad Frerichs to the **Zoning and Planning Commission**; Mandy Bruning as representative to the **Northeast Nebraska Economic Development District**; Leroy Cautrell as representative on the **Wau-Col Rural Water System Advisory Board**; Chad Frerichs, Nick Puppe, Leroy Cautrell, Mandy Bruning and Terrill Cook to the **Community Development Block Grant Board**; Bill Hefner, Mandy Bruning, Dale Scott and Jon Milander to the **Housing Authority Board** (currently with 1 vacancy). By roll call vote: Frerichs, Aye; Bruning, Aye; Cautrell, Aye; Lage, Aye; Hefner, Aye. Motion carried 5-0.

At 6:40 PM a motion was made by Bruning seconded by Cautrell that the Reorganizational Meeting be adjourned. Hearing no objections, Chairman Hefner declared the Reorganizational meeting adjourned.

Chairman Hefner called the Regular Monthly Meeting to order at 6:40 p.m. He welcomed guests and stated a current copy of the Nebraska Open Meetings Act was available for review, indicating the location of a copy in the meeting room.

The Chairman asked for any corrections to the agenda. Hearing no objections, the agenda was declared approved as printed.

The Village of Coleridge received one sealed bid, submitted by Arrow Manufacturing, Inc. for a new ambulance, to include a power lift/power load cot, as discussed at both October and November Village Board meetings. To receive a \$75,000.00 grant from the State of Nebraska, a purchase order must be in place by December 31, 2023, with delivery no later than September 2026. The bid was opened and read. Chairman Hefner asked three members of the ambulance service who were present to review the bid for accuracy and

report back to the Board while the meeting continued. They returned later and stated the bid met the requirements as written in the Request for Bid Proposal. Cautrell made a motion to accept the bid from Arrow Manufacturing, Inc., seconded by Lage. By roll call vote: Bruning, Aye; Cautrell, Aye; Frerichs, Aye; Lage, Aye; Hefner, Aye. Motion carried 5-0.

Motion by Cautrell seconded by Bruning to approve a three-year renewal for a PowerPro ProCare cot maintenance agreement with Stryker Medical. By roll call vote: Lage, Aye; Bruning, Aye; Cautrell, Aye; Frerichs, Aye; Hefner, Aye. Motion carried 5-0.

Dale Engleman followed up with the Board regarding donations to the Coleridge Area Memorial Plaza improvements. Estimated cost is \$67,000.00 and Legion Post 114 has started raising funds. The Board stated the Village will contribute, but it will be later in the fundraising process.

Consent agenda items were discussed as follows; previous month regular meeting minutes, claims, financial reports and agency reports. Motion by Bruning seconded by Cautrell to approve. By roll call vote: Cautrell, Aye; Lage, Aye; Bruning, Aye; Frerichs, Aye; Hefner, Aye. Motion carried 5-0.

Cost and efficiency reports on water pumping for both Village wells were reviewed.

Trustee Bruning introduced Resolution 23-10 Water Rates, to increase the rate by ten cents (\$0.10) per one thousand gallons and an increase to the base rate of \$1.00 per month, and moved for its' passage. Motion seconded by Cautrell. Resolution 23-10 will set the water usage rate at \$3.50 per one thousand gallons and the base rate at \$28.00 per month. By roll call vote: Frerichs, Aye; Bruning, Aye; Cautrell, Aye; Lage, Aye; Hefner, Aye. Motion carried 5-0.

Trustee Bruning introduced Resolution 23-11 Sewer Rates, to increase the rate by fifteen cents (\$0.15) per one thousand gallons and an increase to the base rate of \$1.00 per month and moved for its' passage. Motion seconded by Cautrell. Resolution 23-11 will set the sewer rate at \$3.40 per one thousand gallons, based on winter water usage, and the base rate at \$18.00 per month. By roll call vote: Lage, Aye; Bruning, Aye; Cautrell, Aye; Frerichs, Aye; Hefner, Aye. Motion carried 5-0.

The Board discussed repairs at the sewer plant. Motion by Cautrell to purchase and replace one blower, seconded by Bruning. By roll call vote: Frerichs, Aye; Lage, Aye; Bruning, Aye; Cautrell, Aye; Hefner, Aye. Motion carried 5-0.

By general consensus, approval was given for Dennis Naslund to attend the Utilities/Public Works Section Annual Conference.

Annette Sudbeck, Coleridge Area Fund (CAF) President, gave an update on the Park Project Request for Proposals. Bids were due by 4:00 pm on November 27, 2023 and opened at that time, at the Coleridge Community Building with CAF members Annette Sudbeck, Melissa Lordemann, George R. Hefner and Brandon Fiscus present, along with Village Clerk/Treasurer, Sharon Anderson and Assistant Clerk, Mandy Bruning. Motion by Cautrell seconded by Frerichs to accept the proposal from Creative Sites, LLC. By roll call vote: Cautrell, Aye; Lage, Aye; Bruning, Aye; Frerichs, Aye; Hefner, Aye. Motion carried 5-0.

Motion by Cautrell, seconded by Bruning to purchase a battery operated snowblower. By roll call vote: Cautrell, Aye; Frerichs, Aye; Lage, Aye; Bruning, Aye; Hefner, Aye. Motion carried 5-0.

A resignation letter was read and accepted from Ida Thorndyke, member of the Coleridge Housing Authority Board. Following the next meeting of the Housing Authority Board, they will present a candidate name or names for consideration.

Updates on other business matters with no formal action taken or required, snow removal; doors wearing out at the Community Building; Police Chief and Utility Superintendent positions are still open; Code Enforcement; dilapidated housing; Corona Lots, Park View Haven/The Embers.

Reaching the end of the agenda Chairman Hefner asked if there was any more business to come before the Board. Hearing none, the meeting adjourned at 9:24 p.m.

ATTEST:   
Sharon Anderson Village Clerk/Treasurer

APPROVED:   
George R. Hefner Village Board Chairman

